

### OVERVIEW

*Discover your potential by developing your leadership skills*

If you've made developing your leadership or supervisory skills a priority, the Certificate in Community Team Leadership course could be the answer for YOU! This course is made up of TWO Certificate IVs! (CHC42015 Certificate IV in Community Services & BSB42015 Certificate IV in Leadership and Management.) Whether you are employed in Youth Work, Disabilities, Aged Care, Mental Health, Domestic Violence or Pastoral care these qualifications are relevant to you.



### COURSE ELIGIBILITY

To be eligible for a Skilled Capital funded position, the student must be an existing worker in the sector, an Australian citizen, permanent resident, or eligible visa holder, Live or work in the ACT, over 18 years of age and not enrolled in secondary school/college.

### COURSE COSTS

**Skilled Capital Eligible \$1,500**

**Fee-for-service \$3,900**

If you are interested in this wonderful opportunity please visit our website [www.train4life.com.au](http://www.train4life.com.au) and go to the enrolment page to register your interest and one of our team will be in contact to take you through the enrolment process.

### SKILLS AND KNOWLEDGE

After completing this course, you will have the skills, knowledge and confidence to:

- Manage staff effectively
- Communicate effectively to achieve your goals
- Have those difficult conversations
- Coach and mentor staff
- Develop and implement work-plans and rosters
- Manage the stressors of working in a demanding industry

### Schedule

Classes are held on Wednesday during the day from 9am-3pm. Students are required to attend all the face-to-face classes on the below listed dates. All classes are held at the Train4Life offices located at the Florey Shops.

Class	Date
The Sector & Our Clients	13/03/2019
Communication	10/04/2019
Coaching	08/05/2019
Staff Management	05/06/2019
Work-plans	03/07/2019
WHS & Self Care	31/07/2019

*This course a Skilled Capital funded Course. Skilled Capital is an ACT government training initiative, funded by the ACT and Australian Governments.*



NATIONALLY RECOGNISED  
TRAINING